



Southern Lehigh School District

Board of School Directors Meeting

October 25, 2010

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:27 p.m. on the above date (October 25, 2010) at Lehigh Career & Technical Institute, Schnecksville, PA.

PRESENT: Gunkle, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts
ABSENT: Dimmig
OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Takacs, Lewis, Jordan, Bergey, Andrulevich, Knoll, Yu, Siegfried, Davidson, McGinty, Hafner, Fulton (The Morning Call), and approximately 2 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board welcomed Yang Xinghua, who is visiting the District until November 14. Ms. Yang is the Principal of Baoding No. 17 Junior High School in Baoding, Hebei Province, China. Baoding is located approximately 1 ½ hours south of Beijing. She was presented with gifts from the District, and she gave the District a picture craft from her hometown.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Miracle to approve the minutes of the October 11, 2010 meeting as copied and distributed to all Board members.

Minutes of
10/11/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Stelts to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated October 25, 2010 showing paid bills in the amount of \$24,937.23 and bills to be paid in the amount of \$395,722.07 for a total amount of \$420,659.30 for the General Fund, and bills to be paid in the amount of \$10,670.00 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$44,114.01 for the Construction Fund;

Approval of
Bills

Approve the following Substitute Teachers for the 2010-2011 school year -

Kenneth Bogle, 7-12 Math
Kimberly Exaros, Elementary
Daniel Marks, Social Studies;

Approve
Substitute
Teachers for
the 2010-2011
school year-
Bogle, Exaros,
Marks

Approve the following substitute support staff for the 2010-2011 school year -

Amanda Stephens, Substitute Technology Facilitator, at an hourly rate of \$17.66;

Approve
substitute
support staff
for the 2010-
2011 school
year-Stephens

Accept the resignation of the following support staff for the 2010-2011 school year -

Linda Clark, Supplemental Licensed Nurse (4 hour), effective October 9, 2010;

Accept
resignation-
Clark

Accept
resignations-
Reid, Stampf,
Kocis

Accept the resignations of the following 2010-2011 coaches -

Jorrelle Reid, Junior High Girls' Basketball, effective October 3, 2010

Jenna Stampf, Middle School Assistant Girls' Basketball, effective October 11, 2010, contingent upon approval of appointment as Middle School Head Girls' Basketball Coach

Justin Kocis, Middle School Head Girls' Basketball, effective October 8, 2010, contingent upon approval of appointment as Assistant Girls' Basketball Coach, High School;

Approve
coaches for
the 2010-2011
school year
(contingent
upon
acceptance of
their
resignations
from their
current
positions)-
Stampf, Kocis

Approve the following coaches for the 2010-2011 school year (contingent upon acceptance of their resignations from their current positions) -

<u>Jenna Stampf</u>	Middle School Head Girls' Basketball	\$3,561
<u>Justin Kocis</u>	Assistant Girls' Basketball, HS	\$4,748.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mrs. Siegfried, Mr. Davidson, Mr. McGinty and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- CDT testing in Biology and Chemistry are completed and overall the administration of these two tests went very well.
- PSSA retesting for 12th grade students will take place Nov. 1-5.
- Preparation underway for the Keystone Literature Field Test on Nov. 10, 11. Since so many students are impacted we are currently exploring the idea of doing the testing in one day if we can best figure out a way to administer.
- Freshman homeroom breakfasts with Teen Counselors will continue throughout the month of October.
- District In-service on 10/11 allowed staff to work in departments in order to further execute some of their goals for the year. English/Social Studies departments are well underway in the planning for realignment of courses and integrating projects.
- A select group of English, Math and Science teachers received PVAAS training at the IU on 10/19.
- Subject Leaders at the high school received data team training on 10/20/10. Some departments have already implemented their pre/post assessments.
- 10/6 HS Parent Group meeting held. Items discussed included Task Force Recommendations and Action Plan. Also discussed field testing for CDT and Keystone Exams. Sought feedback on opening of school year and Back to School Night.

Middle School report –

- 8th grade art students – field trip to Allentown Art Museum, 10/22 enhances curriculum and give real life experiences to the students.
- CyberSmarts bullying program – will occur on Friday 10/29 for 7th and 8th grade students.
- ID theft and Preventative Measures presentation will occur Thursday 10/28. Officer McLaughlin will present to parents ways to best protect themselves from ID theft.
- Representatives from LCTI will be presenting to our 8th grade students on Nov. 5 about the school and the many opportunities that it provides.
- End of 1st marking period is November 5th.

Intermediate School report –

- Last group of 6th grade students visited Hawk Mt. on Friday, October 22.
- Staff and administration participated in data team and PVAAS training on Tuesday, October 19.

- Interventions schedules are in place and RTII groups are up and running.
- The IS Positive behavior support committee is working toward completion of positive behaviors associated with the Spartan R's of Responsible, Rule-Abiding, Respectful and Ready. The committee's work is reinforced in our classrooms and is bringing the IS closer to a school-wide positive approach to behavioral expectations.
- Mrs. Brown is kicking off NanoWrimo and the school newspaper this month.

Elementary schools –

- Tuesday, October 19th-Data teams from the three elementary schools attended training with Dr. Ray Smith. This was a valuable addition to the work we are already doing with data in our schools.
- Friday, October 22nd-Liberty Bell held its 3rd Annual Fall Festival sponsored by our PTA.
- Wednesday, October 27th-Liberty Bell will be hosting its 1st Grade Spanish Immersion Check-in to answer any questions first year parents may have.
- Ms. Yang will be visiting all three elementary schools over the course of the week.
- Thursday, October 28th, Lower Milford will have Author Visitation Day as Judy Young stops by. During the evening, LM will have its annual Fall Festival sponsored by PTA.
- Friday, October 29th-All three schools will have their annual Halloween Parades in the afternoon.
- Next Thursday, November 4th is Parent Visitation Day at the elementary schools.
- Also, next Thursday, November 4th, Liberty Bell will have an author visit the children as Tedd Arnold comes to the school.
- Finally, the evening of Thursday, November 4th, Liberty Bell's PTA will be holding a fundraiser at the Chick-fil-A in Quakertown as the staff buses tables for the Liberty Bell families that come out to support the event.

MOVED BY Miracle and **2ND BY** Stelts to approve the following school trip -

Southern Lehigh World Language Department to participate in an educational tour of Germany and Austria from April 14, 2011 through April 22, 2011 with students of German IV and V.

Approve school trip-SL World Language Department-Germany and Austria

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Stelts to approve the Treasurer's Report and Investment Report for the month of September, 2010.

Approve Treasurer's Report and Investment Report

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

MOVED BY Miracle and **2ND BY** Stelts to approve the Investment of Funds for the General Fund Budget.

Approve the Investment of Funds for the General Fund Budget

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

MOVED BY Miracle and **2ND BY** Eddinger to approve the enclosed Stipulation of Counsel and Order in connection with the real estate tax appeal filed by Saucon Creek Senior Living LP.

Approve Stipulation of Counsel and Order in connection with the real estate tax appeal filed by Saucon Creek Senior Living LP

VOICE VOTE: “YES” – All but Quigley
“NO” - Quigley – Motion Carried
ABSENT: Dimmig

MOVED BY Miracle and **2ND BY** Stelts to approve appointment of Berkheimer Associates, Bangor, PA as the District's earned income tax collector for 2010 taxes and the local services tax collector for 2011 taxes.

Approve appointment of Berkheimer Associates as the EIT collector for 2010 taxes and the LST collector for 2011 taxes

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

SUPPORT SERVICES

Approve additional contract for the 2010-2011 school year to support First Student transportation requests

MOVED BY Miracle and **2ND BY** Eddinger to approve an additional contract for the 2010-2011 school year. This contract supports First Student with vans and small buses for non-public schools, charter schools and specialized transportation requests.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig

PERSONNEL

REPORTS

Budget & Finance Committee

Mr. Eddinger gave a brief review of the B&F Committee meeting of October 18, 2010 –

GASB 45/OPEB (Other Post-Employment Benefits)

The meeting began with a presentation by Chuck Peterson and John Molloy on “Funding Liabilities under GASB 45.” GASB 45 requires that schools and other governmental entities begin to reflect annual non-pension (other) post-employment benefit expenses and the associated unfunded liabilities. The Governmental Accounting Standards Board (GASB) permits these liabilities to be amortized over a period of years and only permits assets that have been placed in an irrevocable trust so that they can not be utilized for other purposes to be treated as restricted from inclusion in the general funds of the school district.

Mr. Peterson is employed by Central Susquehanna IU and serves as Trust Manager of PA OPEB Trust. Mr. Molloy is Senior Managing Consultant with PFM Asset Management LLC. PFM is the financial advisor for the Trust. They were joined by Dave Sallack, Managing Director of PFM. The presentation and ensuing discussion focused on the pros and cons of funding GASB 45 (OPEB) liabilities with an irrevocable trust. It was agreed that the major advantages of doing so are that the money is removed from the General Fund and set aside for this particular expense and such funds are permitted to be invested outside of the very limited options that are allowed under the School Code for money held in the School District’s general fund. The diversification of assets and the historically higher returns associated with a portfolio that uses stocks and bonds, in addition to cash instruments, enable a governmental entity to fund its OPEB liabilities with lower contributions from the entity if placed in an Irrevocable Trust. The major drawback to placing funds in an irrevocable trust is the total loss of flexibility should a greater need be identified for those funds and the possible loss in value of the invested funds in the event of market down turns affecting investment assets.

Jim Snell advised the Committee that annual contributions from the General Fund for the purpose of funding GASB 45 have been segregated in a separate bank account and financial statements have been prepared with the understanding that such funds would ultimately be placed in an appropriate trust. Therefore, those contributions, plus earnings, are accounted for separately from the General Fund in the District’s financial statements.

The Committee agreed to revisit this matter prior to the conclusion of the 2010-11 fiscal year after they have had an opportunity to have substantial discussion about the 2011-12 budget.

Strategic Plan

Mrs. Christman presented an update on the Strategic Plan highlighting the following -

- Online Work Order – Our Logistics Support Specialist has been tasked with providing a timeline to get work orders online and tracked. The timeline is required before the end of October.
- Food Service Recipes – In an effort to eliminate costly convenience foods, new from-scratch recipes are being introduced every month.
- Team Training for building Data Teams with the Leadership and Learning Center consultant, Ray Smith, Oct.19-20. Fifty teachers trained K-12. The focus was on transforming this to each grade level team as they begin to goal set, collect and analyze data, as well drive instruction on specific areas of need at each grade level on a consistent and effective basis.

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Quigley to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig

The meeting was adjourned at 8:28 p.m.

ATTEST: _____ Board Secretary

Pending Approval